

Minutes

Spring Meadow HOA Board

Meeting June 27, 2023

The Board of Directors meeting for the Spring Meadow Homeowners Association was called to order at 7:13 pm on June 27th, 2023 on a Zoom conference call Meeting was called to order at 7:13pm. Board members Craig Tress, Darrick Christensen, Chris Van Drimmelen, James Stephens, Connie Erickson, and Jim Pannunzio were present. Jason with WCM was present.

1 owner was present.

Meeting Minutes: The board **adopted** a motion to approve the minutes from the May 23rd meeting.

Financial Statements: Connie Erickson provided the financial statement as of May 31st.

Umpqua Checking - \$83,560.44

Key Bank Savings - \$63,132.21

Key Bank Reserve - \$160,000.00

Total Checking/Savings - \$306,692.65

Outstanding annual due balances: ~12 (note: ~10 additional owe interest on late payments)

Open Action Items:

- Status of contract with American landscape – WCM will send the contract to the board members.
- Statuses of annual home assessment by WCM- There are 6 homes in the community that have been contacted regarding condition of paint, as well as trim repair.
- Connie to follow up with Kurt as to how ACC requests are handled when Jason is unavailable. This was addressed later in the meeting under homeowner topics.

Homeowners Topics: there was discussion regarding the frequency of WCM forwarding ACC requests to the committee and who at WCM is responsible for this. WCM's front office employee sends them to the committee when they are received.

ACC Committee Report: Nothing to report.

Landscape Topics: American Landscape repaired the broken sprinkler head on 53rd. Three trees were cut down on Marten Ave 1887, 1892 in the parking strip easement. There is a strip along 53rd that is yellow and appears to not have enough water on it. WCM will contact American Landscape to address this.

Legal: Nothing to report.

Traffic/Safety Topics: Nothing to report

Website/Facebook Updates: A few more owners have joined Facebook.

New Business: Proxies- Proxies will be prepared and sent with the option to fill it out electronically and email to WCM, mail a proxy ballot, and send a picture to a number provided on the form. There was discussion regarding 2 board positions that will be up for election held by Phil and Troy. James is not going to run again and the secretary position will be open.

Connie has prepared the annual meeting proxy and will send to WCM for distribution via postal mail, and to James to be included as a fillable form for the association website.

New Action Items:

Upcoming Meeting Dates: July 25th (AGM) adjourned at 7:48pm.