

MINUTES

Spring Meadow HOA Board Meeting

February 28th 2018

The Board of Directors of the Spring Meadow Homeowners Association came to order at 7:00pm in the Albany Foot Clinic. Board members present included Darrick Christensen, Craig Tress, Connie Erickson, Brian Ashdown, Linda Howe, and Tammy Quinn. Kurt Powell of Willamette Community Management was also present.

Minutes: The Board **ADOPTED** a motion by Darrick to accept the minutes as written for January 23rd 2018.

Financial Statements: Linda Howe gave a written financial report on the Spring Meadow HOA as of January 31st 2018. 82% of the owners have paid year to date.

Umpqua Bank - checking account	\$37,219.30
Key Bank - Savings account	\$55,300.59
Key Bank - Reserve account	\$145,000.00

The Board **ADOPTED** a motion to have Smith and Company send the 30 day late notice per the collection resolution.

Landscape Report:

ACC: Nothing new to report.

Traffic/Safety Report: Nothing new to report.

Pruning Seminar: Another pruning seminar will be coming in the next few months. The pruning seminar happened without a hitch.

Landscape Report: 3 out of the 5 couplers are installed at this time.

Website/Facebook Report: Nothing new to report.

Enforcement Report: The Board reviewed the enforcement reports. The Board **ADOPTED** a motion to fine an owner for trash cans and preapproved WCM to attach fines to six other owners with trash cans and/or trailers.

Mailbox Cleaning: The Board reviewed the idea of cleaning the mailboxes in the community. Connie offered to talk to the local postmaster on who is responsible to clean or repaint the mailbox.

Brookfield Complaint: The Board asked WCM to forward a trash can complaint to the Brookfield HOA.

Reserve Study Update: The Board **ADOPTED** a motion to have WCM complete a reserve study update.

Insurance Renewal: The Board reviewed the insurance policy and the renewal cost. The Board **ADOPTED** a motion to renew the policy.

The next meeting is set to be March 28th 2018 at the Albany Foot Clinic at 7pm. The Board changed the regular meeting night to be the 4th Wednesday of each month.

The Board meeting adjourned at 7:36:pm.