



Spring Meadow Homeowners Association  
2165 53<sup>rd</sup> Ave SW  
Albany, OR 97321  
<http://springmeadow-hoa.org>

# Spring Meadow Home Owners Association

## COMPLAINT FORM

Use this form to submit a complaint about a house, lot or member  
Complaints will be reviewed at the next Board or ACC meeting

Submit to: Spring Meadow HOA  
2165 53<sup>rd</sup> Ave. SW  
Albany, OR 97321

MEMBER NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PROPERTY ADDRESS (If different): \_\_\_\_\_

PHONE NUMBER: DAYS: \_\_\_\_\_ EVES: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_

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**All complaints are submitted for Board/ACC consideration and review. The Board/ACC offers no warranty that all complaints will be persued.**

ADDRESS OF COMPLAINT: \_\_\_\_\_

Describe the alleged CC&Rs or Rules violation. Please be specific about what CC&R or Rule has been violated and make sure you can provide credible evidence of the alleged violation.

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Continue on separate piece of paper if needed, thank you...

Signed: \_\_\_\_\_

*Spring Meadow Homeowners Association Complaint Form*

The Board/ACC will only investigate complaints that it believes it can credibly confirm. As set forth within the Covenants, Conditions, and Restrictions for Spring Meadow subdivision - section 14, First Addition through Fifth Additions - section 14, Sixth Addition - section 15, the ACC does not have the right of entry to member's lots once occupancy permits are issued.

**RIGHT OF ENTRY:** *The Declarant or any member of the ACC may at any reasonable time during the construction phase enter upon any unit within Spring Meadow\_\_\_ for the purpose of determining whether or not the use of such unit or improvement thereon is then in compliance with the Covenants of Spring Meadow-First Addition. **This right of entry shall cease upon issuance of occupancy permits.***

**All causes for complaints must be viewable from public right of way or from the complainant's property.**

**Submission of a complaint does not guarantee that the Board/ACC will take action.**

**Should the Board/ACC start the enforcement process the complainant needs to be aware that specific laws, ordinances, and rules exist for enforcement that must be followed. The enforcement process may take a number of months and may not always achieve the desired results.**

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DO NOT WRITE BELOW THIS LINE

**Response from: Spring Meadow HOA, Board/ACC**

	ENFORCEMENT PENDING		ENFORCEMENT STARTED		ENFORCEMENT DECLINED
	ENFORCEMENT BEING CONSIDERED				COMPLAINT CANNOT BE CONFIRMED

Reason for decision:

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REVIEWED BY: \_\_\_\_\_ SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_ SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_ SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

(Board/ACC use) COMPLAINT #: \_\_\_\_\_